



Heritage Kenora

~ Meeting Notes ~

November 22, 2007

Present:

Lori Nelson

Murray MacDonald

Tim Davidson

Barb Manson

Lisa Moncrief

Keric Funk

Kristen Bailey

David Nelson

Riley Sleeman

Regrets: Pam Bryson, Rory McMillan, Jeff Port.

1. Call to Order- The meeting was called to order at 3:10pm.

2. Declaration of Pecuniary Interest - None declared.

3. Welcome and Introduction - Keric Funk, the representative of Harbourtown Centre, was introduced and welcomed to the committee. Council will be making his appointment official.

4. Business Arising from Minutes

Lori Nelson reported that the first application to the Community Improvement Plan was approved at the last meeting. Taras and Audrey Manzie's application for façade improvement was approved up to a maximum amount of \$15,000.

Jeff Port and Lori Nelson met with the Property and Planning Committee regarding the change in Terms of Reference for Heritage Kenora. The recommendation brought to Council will be that the Economic Development Officer be removed from the Committee, that a 4th member-at-large be appointed, and that quorum be reduced to 5 members.

Frank Bergman and Ted Szajewski have both indicated that they will be resigning from the Committee, so there will be three vacant at-large positions.

5. New Business

Community Improvement Plan Applications -

Two more applications received. Both incomplete. Will be dealt with at next meeting.

Discussion followed regarding the necessity for Design Guidelines in order to properly assess the applications. Kristen, David and Jeff to work together on developing these.

It was also suggested that the Planning Department develop a checklist which can be used when CIP applications are received to ensure that the application is complete when it is received. Otherwise it should be returned to applicant for completion.

Independent Heritage Impact Assessment -

Lisa recommended that the Committee consider an Independent Heritage Impact Assessment for Memorial Park. These are usually done in anticipation of changes that may occur with a property. An independent consultant is hired by the City's Planning Department to determine the heritage value of a property. The City would foot the bill for the assessment. This allows an objective assessment to be done. It was unanimously agreed by those in attendance that an assessment be done on Memorial Park, given the controversy of the proposed changes due to Downtown Revitalization. Because there was no quorum, we will table the issue until next meeting so that we can make a formal recommendation to Council about this.

6. Other Business

Doors Open - Dates set were September 12 and 13 (Friday and Saturday).

Barb Manson will consult with the Trail Committee to see if they would like to partner with us by running Trails Open on the same weekend.

Lori Nelson will submit the application for Doors Open which is due on Dec. 15.

The application fee of \$1500 will be paid by the City Planning Department.

Lisa Moncrief recommended that a letter of request be made to the Ontario Provincial Planner's Association for financial assistance for Doors Open Kenora. Lori will write the letter of request.

Potential participating properties were discussed and people were assigned to contact the owners. We will need at least 12 properties in place by January 18, 2008 (see attachment).

David Nelson has agreed to run two historical walking tours (on one day) to highlight the heritage buildings in the downtown core.

7. Next Meeting

Thursday, December 13 at 3:00pm at the Lake of the Woods Museum (please note location change).

8. Adjournment

Meeting adjourned at 4:30pm.